

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

BOARD OF DIRECTORS

Wednesday, July 20, 2005

4:00 p.m.

**in the Mary Brennan Board Room, T. F. Green Airport, Warwick,
Rhode Island**

The meeting of the Rhode Island Airport Corporation (“Corporation”) Board of Directors was called to order by Vice Chairman, James Forte, at 4:01 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

BOARD MEMBERS PRESENT: James Rosati (arrived 4:11 p.m.), James Forte, Joseph Cianciolo, Robert Sangster, Kathleen Hittner, MD., and Michael Traficante.

ALSO PRESENT: Mark P. Brewer, A.A.E., President and CEO; Laurie Cullen, A.A.E., Executive Vice President; Brian Schattle, Senior Vice President of Finance and Administration and CFO; Peter Frazier, Chief Legal Counsel; Richard Licht, Outside Legal Counsel; and those members listed on the attendance sheet attached hereto.

Joseph Larisa, Board Member, listened to the meeting via telephone.

1. Approval of the Minutes:

A motion was made by Mr. Forte to approve the minutes of the Board Meeting of June 22 2005. The motion was seconded by Mr. Sangster. The motion was passed unanimously.

2. Open Forum:

Mr. Forte invited members of the public to speak in open session. No one came forward.

3. Report from President and CEO:

Mr. Brewer reported that passenger numbers for the month of May were up 5% and 8% year to date. Mr. Brewer reported that this is the highest second quarter in the last five years.

Mr. Brewer reported that Ms. Marci Greenberger would be joining the Corporation at the end of August as Senior Vice President of Operations and Maintenance. Mr. Brewer thanked the Board and senior staff for their participation in the selection process.

Mr. Brewer reported that the Corporation will be the host of the NEC/AAAE 47th Annual Conference in Newport, Rhode Island August 27 – 31, 2005. Mr. Brewer asked the Board to contact Ms. Traficante if they were interested in signing up for any of the general sessions or

events. Mr. Brewer noted that the details on the program are available on www.necconference.org.

Mr. Brewer reported that the senior staff will be participating in a strategic planning session on July 22, at the Alton Jones Center in West Greenwich.

4. Discussion Items/Old Business:

There were no items for discussion.

5. Operations and Capital Committee Report:

Mr. Forte reported that the Committee had met one hour prior to the Board Meeting and that there were items on the Consent Agenda for approval by the Board.

A motion was made by Mr. Traficante and seconded by Mr. Sangster to approve the following resolutions. The motion was passed unanimously.

(a) Consideration of and Action Upon Award of Four Professional Services Agreements (PSA) for On-Call Environmental Services for the Rhode Island Airport Corporation.

WHEREAS, RIAC conducted a Consultant Selection process for

on-call environmental services for the six airports pursuant to RIAC's Procurement Rules; and

WHEREAS, a Consultant Selection Committee was formed pursuant to RIAC's Procurement Rules; and

WHEREAS, the Consultant Selection Committee received seven proposals and recommends the firms of Fuss & O'Neill, Vanasse Hangen Brustlin, Inc, The Louis Berger Group, and Levine Fricke to perform On-Call Environmental Services for a one year period with up to two one-year extensions at the option of RIAC; and

WHEREAS, funding will be established on a task-by-task basis.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board hereby authorizes the President and CEO, or his designee, to negotiate and execute Professional Services Agreements for On-Call Environmental Services with (1) Fuss & O'Neill, (2) Vanasse, Hangen Brustlin, Inc. (3) The Louis Berger Group, and (4) Levine Fricke.

(b) Consideration of and Action Upon Award of Consultant Task Order for a Boundary Survey at T. F. Green Airport.

WHEREAS, RIAC has recommended that the Board award a contract

for On-Call Environmental Services to Vanasse Hangen Brustlin, Inc. (VHB); and

WHEREAS, it is RIAC's intent to request a scope and fee from VHB in an amount not-to-exceed \$120,000 to perform consultant services associated with the Boundary Survey at T. F. Green Airport; and

WHEREAS, the RIAC Fiscal Year 2006 Capital Improvement Program (CIP) budget includes \$120,000 to be funded through the General Purpose Fund for this project; and

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board hereby authorizes the President and CEO, or his designee, to negotiate and execute a Task Order with Vanasse Hangen Brustlin, Inc. for consultant services to perform a boundary survey at T. F. Green Airport in an amount not-to-exceed \$120,000, subject to execution of the Professional Services Agreement (PSA).

(c) Consideration of and Action Upon Award of Contract for the Procurement of a Four-Wheel Drive Tractor/Loader with Mower Attachment for the General Aviation Airports.

WHEREAS, the Rhode Island Airport Corporation is responsible for the maintenance and operation of airport facilities at the six Rhode Island Airports; and

WHEREAS, it has been determined that there is a need for a four-wheel drive tractor/loader with mower attachment; and

WHEREAS, the Rhode Island Airport Corporation has a Fiscal Year budget which provides funding for this purchase through its Operating Capital budget; and

WHEREAS, in June 2005, the Corporation issued an Invitation for Bids (IFB) for a four-wheel drive tractor/loader with mower attachment; and

WHEREAS, four submissions were received in response to the solicitation; and

WHEREAS, in compliance with RIAC Procurement Rules, the submissions were evaluated to determine both responsiveness and responsibility; and

WHEREAS, as a result of this evaluation, the recommendation is to award a contract to Southworth Milton, Inc. of Milford, Massachusetts in the amount of \$57,271.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board hereby authorizes the President and CEO to award a

contract to Southworth Milton, Inc. Milford, MA in the amount of \$57,271 for the acquisition of this four-wheel drive tractor/loader with mower attachment.

(d) Consideration of and Action Upon Award of Contract for the Procurement of a Four-Wheel Drive Tractor with Accessories and Trailer for the General Aviation Airports.

WHEREAS, the Rhode Island Airport Corporation is responsible for the maintenance and operation of airport facilities at the six Rhode Island Airports; and

WHEREAS, it has been determined that there is a need for a four-wheel drive tractor with accessories and trailer; and

WHEREAS, the Rhode Island Airport Corporation has a Fiscal Year budget which provides funding for this purchase through its Operating Capital budget; and

WHEREAS, in June 2005, the Corporation issued an Invitation for Bids (IFB) for a four-wheel drive tractor with accessories and trailer; and

WHEREAS, three submissions were received in response to the solicitation; and

WHEREAS, in compliance with RIAC Procurement Rules, the submissions were evaluated to determine both responsiveness and responsibility; and

WHEREAS, as a result of this evaluation, the recommendation is to award a contract to Tri-County Contractors Supply, Inc. of West Springfield Massachusetts in the amount of \$113,824.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board hereby authorizes the President and CEO to award a contract to Tri-County Contractors Supply, Inc. West Springfield, MA in the amount of \$113,824 for the acquisition of this four-wheel drive tractor with accessories and trailer.

6. General Aviation Report:

Dr. Hittner reported that the Committee had met on July 15 at Quonset Airport and had the opportunity to see the terminal building and discuss infrastructure improvements. Dr. Hittner reported that discussions are ongoing with the Quonset Air Museum concerning the relocation of their operation.

7. Finance and Audit Committee Report:

There was no meeting.

8. Executive Session:

(a) Discussion Related to Safety and Security - R.I.G.L. § 42-46-5(a)(1).

(b) Discussion Related to Investment of Public Funds (Support Facilities, Fueling and Intermodal) - R.I.G.L. § 42-46-5(a)(7).

(c) Discussion Related to Pending (Environmental and Parking) and Potential Litigation - R.I.G.L. § 42-46-5(a)(2).

At approximately 4:07 pm., a motion was made by Mr. Traficante and seconded by Mr. Sangster to go into Executive Session. By the following roll call vote, the motion was passed unanimously.

YEAS: James Forte

Joseph Cianciolo

Robert Sangster

Dr. Kathleen Hittner

Michael Traficante

NAYS: None

At approximately 5:20 p.m., a motion was made by Mr. Traficante to reconvene to the Open Session. The motion was seconded by Mr. Forte. The motion was passed unanimously.

9. Future Meetings:

The next meeting will be held on Wednesday, August 17, 2005 at 4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island.

10. Adjournment:

Mr. Forte moved to adjourn at approximately 5:21 p.m. Mr. Cianciolo seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

**James C. Forte, Vice Chairman
Rhode Island Airport Corporation**

ATTENDANCE SHEET

RHODE ISLAND AIRPORT CORPORATION

BOARD OF DIRECTORS MEETING

JULY 20, 2005

NAME	AFFILIATION
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Doug Dansereau	RIAC
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Joe DaSilva	RIAC
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Liberty Luciano	RIAC
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Steve Tibbetts	Hawthorne
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Don Pillsbury	RIPA
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Robert Goff NEP

Alyssa Gallo Citizen